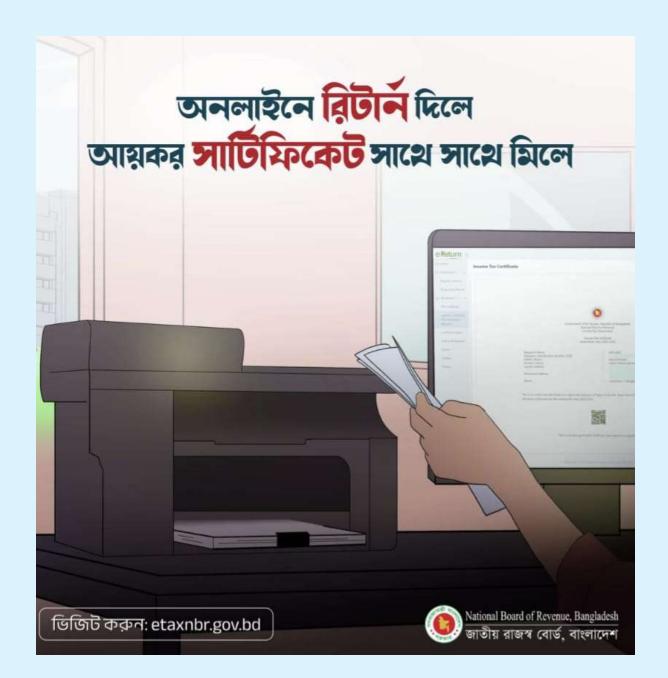
# Cover

# e**Return** সহায়িকা



# Inner-1



### Table of Contents

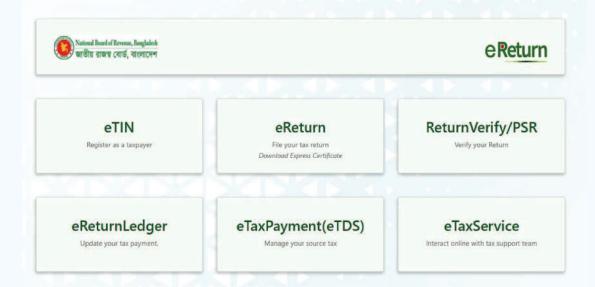
Overview:	3
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#### Overview:

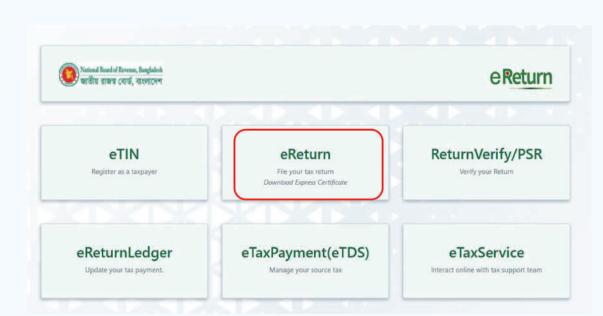
Go to link: <u>https://etaxnbr.gov.bd/#/landing-page</u> & click on eReturn tile.

There is Several Options visible on eReturn Landing Page

- 1. eTIN: This button redirects you to eTIN System
- 2. eReturn: Where all functionality is available for Return.
- 3. Return Verify/PSR: Here you can verify you return submission status.
- 4. eTaxPayment: you will be redirected to eTDS system.
- 5. eReturnLedger: This function is not available now.
- 6. eTaxService: You will be redirected to eTicketing system for eReturn Support



#### eReturn System



#### Manual & Support

After Clicking on eReturn there are FAQ(Frequently ask question), eReturn User manual, Tax Certificate download Manual and Contact us Page. Click any button of it and the page will be loaded. It is recommended to Read this page before using eReturn.

	Welcome! Sign in to your account
Тахр	ayer's Identification Number (TIN)
	inter your TIN
Pass	word
	nter your password
Capt	cha
	a0NU5c C
	Sign in
	Forgot password?
	Change mobile number

If Taxpayer face any issue they can contact for Help on Hotline Number and eTicketing system. In Contact Us page the Hotline number and Ticketing system URL is visible.

National Baard of Revenue, Bargladesh बालिय डाव्यन्त्र ट्यार्ज, न्यारआटमण	e <u>Return</u>	For query or support 9643 71 71 71 www.ticket.etaxnbr.gov.bd
		<b>X</b> Close
	KCKCKC	

#### **Registration:**

If you a new taxpayer or you have submitted return offline before, you need to create an account in eReturn.

Clicking on "Registration" button will open Sign up page & user will follow the steps to verify.

For Registration User must have TIN and Biometric verified SIM number.

National Board of Revenue, Bangladesh काळिग्र डाक्स्य (जाउँ, वाश्मारमण	eReturn	(FAQ) Contact Us)
		Welcome! Sign in to your account Taxpayer's identification Number (TIN)
		Enter your TIN
		Password
		Enter your password
		Captcha
		lfc5kx C
		Sign in
		Forgot password?
		Reghnistion

After clicking the registration button, you will get the below page.

- You need to carefully input you TIN and your biometric verified Mobile Number.
- Carefully Input the Captcha
- If you number is verified by your NID and found the match by the system, you will get an OTP
- When you input the OTP, you will be asked to set a password and confirm the password.
- your registration will be successful and you will be redirected to SIGN IN Page.

💽 National Board of Revenue, Bangladesh জাতীয় রাজন্ব বোর্ত, বাংলাদেশ	eReturn
	Sign Up
	Please enter the information below for registration
	Taxpayer's Indentification Number (TIN)
	Enter your TIN
	Mobile Number
	+880 Enter your registered mobile r
	Captcha
	KRpQXo C
	Verify

## Sign In

Enter your credentials and click on "Sign in". (for already registered user)

Natorul Roud of Revenue, Bargladech জাতীয় রাজন্ম বোর্ত, বাংলাদেশ	
	Welcome!
	Sign in to your account
	Taxpayer's Identification Number (TIN)
	Enter your TIN
	Password
	Enter your password
	Captcha
	1fc5kx 🗢
	Signin
	Forgot password7
	Registration

### Forgot Password:

In case anyone forgets password, click on "Forgot Password" from log in Page.

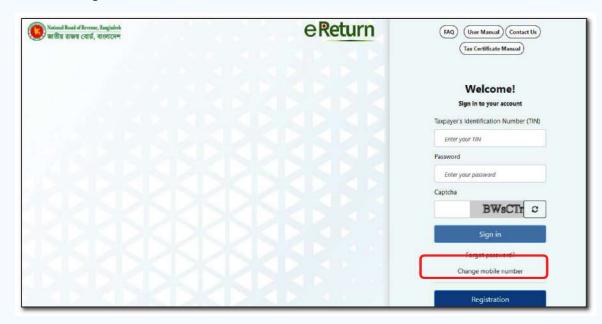
National Road of Revenue, Rangladech জাতীয় রাজন্ম বোর্ড, বাংলাদেশ	eReturn	(FAQ) Contact Us)
		Welcome! Sign in to your account
		Taxpayer's Identification Number (TIN)
		Enter your TIN
		Password
		Enter your password
		Captcha
		lfc5kx C
		Sign in
		Forgot password7
		Registration

Enter your registered phone number and click on "Send OTP" button to set new password.

National Board of Revenue, Bangkalesh Barðite silavar (Allić, Alkonitzer)	eReturn	
		Please Enter Your Registered Mobile Number. +880 Enter mobile number Sena OTP

### Change Mobile Number

If Taxpayer wants to change the mobile number, he/she used for eReturn Registration need to use the feature "Change Mobile Number"



The new number needs to be biometric verified also. When he/she fill up TIN and New mobile number a OTP will be sent to the new number.

National Research Revenue, Rangkalesh জাতীয় ব্যক্তপত্র ব্যোর্ড, ব্যাংলাদেশ	eReturn	Change Mehile Number
		Change Mobile Number Please enter the information below for mobile number change
		Taxpayer's Indentification Number (TIN)
		Enter your TIN
		New Mobile Number
		+880 Enter new mobile no
		Verify

### Return Submission – Single Page

After successfully logging in click on "**Single Page Return**" under Submission menu. Select the specific conditions and click on "**Submit**" button.

e Return =		Md, Shafa-at Parvez 🧕
⊖ Home	0	-
Submission *	এক পাতার রিটার্ন পূরণের শর্তাবলী (টিক চিহন দিন)	
Single Page Return	🔲 চরযোগ্য আয় অনুর্ধ্ব ৫,০০,০০০ (পাঁচ লক্ষ) টাকা।	
Detail Return	🔲 মাট পরিসম্পদ অনুগর্ধ ৪০,০০,০০০ (চল্লিশ লক্ষ) টাকা।	
sin Tax Record ≮	া গৎকর্মচারী নম। সাটবযানের মালিক নম। সিটি কংপেরেগনে গৃহ সম্পদ্রির মালিক নম। কিলেশে পরিসম্পদের মালিক নম। কেম্পোনির শেয়ারহোন্ডার পরিচালক নম। আরের প্রথান উৎসের স্কান্স নির্বাচন কজন প	Activate Windows
K	Copyright © 20122 National Board of Nevenue. All rights reserved.	Developed by Synesis IT 👰

Click on "Single Return" page and fill the fill up the details of the page accordingly.

re Submission 🔹			জ্বান্তীয় রাজস্ব বোর্ড www.nbr.gov.bd	অহিটি খ (২০২৩)
Single Page Return	দান্তরিক ব্যবহারের জ্র	ग		
Detail Return	রিটার্শ রেজিন্টারের ক্রমিক নম্বর		স্বাভাবিক ব্যক্তি করদাতার রিটার্ন	
	রিটার্ন রেজিস্টারের তল্যাম নম্বর		। । । । । । । । । । । । । । । । ।	
in: Tax Record *	রিটার্ন দাখিলের তারিখ	25/22/2020		
	৩।টি আইএন: ৫ ৩	د م ٥		
			8 9 2 0 0 5 0	Activate Windows
				Activate Windows
				Activate Windows
				Activate Windows

#### From Single Return to eLedger

e Return =	MST. FATEMA KHATUN 🧶
⇔ Home ⇔ Submission *	রা (জ) সার্কেন: Circle-013 (Salary)     (গ) সার জন্সা     রা (জ) সার্কেন: Bogra     রা বর্গ: ২০২৫-২০২৪     ৬। জনাসিক ঘর্ষাদা: সিবাসী    জনিবাসী
Single Page Return Detail Return	৭। সেদাসোগের টিসানাদিযোগজনী রহিষ্ঠানশালসা রহিষ্ঠদের নাম: "Garden Breeze", Shariakandi Road, Dhawapara, Bogra Sadar, Bogura সোগাইদ্যাউলিজেন: 01712975018
sin Tax Record *	৮। মারের উৎস: 100000 ৯। মেট প্রিসম্পন: 10,000
	১০। সেট আহ: 2,00,000 ১১। তারোগতেন্দ্র কর: 1,000
	>२। क्षर (तवाक:         1,000         >०। शांगम कड:         100
	38। উৎসে কর্তিক করাখনি থাকে। : 0 Edit/Claim Se । এই লিটার্নের সহিত চাদক কর : 0
	১৬। জীবন মাপন বয়: 5,000
	প্ৰতিশতন
	আমি MST. FATEMA KHATUN পিছে: Md. Mofazzal Hossain
	টি আইএন <u>৪ ৬ ৬ ৩ ২ ৬ ৯ ২ ৭ ২ ৪ ৭</u> ৫ ৫০০ এই ৫০০০ বিজেপত নাই আহার কেন মেটার গাঁটি আই এবং বিকেগী ও সংযুক্ত প্রমাধনিরে প্রদন্ত জনার বিশ্বাস ও জান মতে সঠিক ও সম্পূর্ণ। এরভার্তীত আনি কোন কেম্পানির পেয়ার হোজার পাঁচিসাক নাই, আহার কোন মোটার গাঁটি গাই, নিসপে কোন পারিপান্দ নাই এবং নিটি কার্চার্চার প্রধান্দের ব্যাজার হারে জিলাক নাই, আহার কোন মোটার গাঁটি গাই, নিসপে কোন পারিপান্দ নাই এবং নিটি কার্চারেশ এবাজের পাঁচিসাক
<	ভ পদ্প। একছতাত আন কেদ কোশাদের সেয়া হোৱার পারচলক দর, আনার কোদ মোচা গাড় পার, বিসেশে কেদ পারপশদ পার্থবং গোচ করোলেশে বেবাকার গৃহ পশার বা অপারদেশে বিশিয়োগ নাই।

The user can click the "Edit/Claim" button to be redirected to the eLedger page if they wish to go there from the Single page return.



When the user clicks the "Edit/Claim" button, the system will take them to the eLedger system.

		MST. FATEMA KHATUN
Home Claim Source Tax 4	< Tax Payment Status	Assessment Year : 2023-2024
Claim AIT *	Particulars	Amount
Regular Tax (173) Tax Payment Status	Source Tax	0 0
1	Advance Income Tax (AIT)	0
	Regular Tax before Filing	0 0
	Payment with Return	0
	Total	0
	Update tax payment using Menu in left	Done Go to effeturn

If the user wishes to return to the eReturn system, they must first click on the "**Tax Payment Status**" and then select the option "**Go to Return**." After selecting this option, the system will redirect to the eReturn system.

#### Submission:

After filling out the form, click on "**Submit Return Online**". Clicking on "**Save as draft**" will save the details of the form & can submit later.

👄 Home	<ul> <li>(খ) থাৰণাভেও আও খ্যাপতা আচলচেও হেনাও বিধান, ভবনাপকে।</li> <li>(খ) আহকর আইন, ২০২০ অনুযায়ী আয় পরিগৎনা।</li> </ul>	
🔊 Submission 👻	৩। দাখিলকত নলিলানি করদাতা অথবা করদাতার ক্ষমতাপ্রাপ্ত প্রতিনিধি কর্তৃক যাক্ষরিত হইতে হইং	a)
Single Page Return	। ৪। স্থান সংক্রণান না হাইলে প্রয়োজনে পৃথক কাগজ ব্যবহার করা ঘাইবে।	
Detail Return		
🖮 Tax Record 🔹		
		Activate Windows
<	€ Back to home Save as draft	Submit return online
1 Page		

### Regular Return

Clicking on "Detail Return" button under submission menu will open detail return page.

eReturn =		Md. Shafa-at Parvez 🧕
Home Submission Single Page Return Detail Return Tax Record	Assessment Information Return Scheme (*) Self	Heads of Income  Income from Employment ③ Income from Agriculture ③ Income from Business ④ Income from Business ④ Income from Financial Assets ④ Income from Other Sources ④
<	♥ Yes ○ No Any income which is fully exempted from tax? ②	Any income from the following sources: Go to Settings to activate Windows.

Click "Save Draft" to save detail return as draft. Clicking on "Save & Continue" button will take to next page.

👄 Home	From 01-07-2022 🛗 To 30-06-2023 🛗	Income from Financial Assets ⑦	
🄊 Submission 🔹	Any taxable income in the above-mentioned income year?	Income from Other Sources 👁	
Single Page Return	• Yes O No		
Detail Return	Any income which is fully exempted from tax? (1)	Any income from the following sources?	
E Tax Record 4	O Yes 💌 No	□ As a Partner of a Firm ⑦	
	Resident Status	□ As a Member of an AoP ⑦	
	Resident     O Non Resident	Income Earned outside Bangladesh	
		□ Income Earned by the Spouse or Minor Children (Not Assessed Separately)	
4	Copyright © 2023. National Board of Revenue	Save Draft → Save & Continue Activate Windows Go to Settings to activate Windows, Developed by Synesis IT ■	
<	Copyright 🔘 2023. National Board of Revenue	Activate Windows	
*	Copyright © 2023. National Board of Revenue	Activate Windows	
<	Copyright © 2023. National Board of Revenue	Activate Windows	
	Copyright © 2023. National Board of Revenue	Activate Windows	
<	Copyright © 2023. National Board of Revenue	Activate Windows	
<	Copyright © 2023. National Board of Revenue	Activate Windows	
*	Copyright © 2023. National Board of Revenue	Activate Windows	
<	Copyright © 2023. National Board of Revenue	Activate Windows	
<	Copyright © 2023. National Board of Revenue	Activate Windows	

Fill up the details of the page and again click on "Save & Continue" button.

e Return =		Md. Shafa-at Parvez
Home Ko Submission Kongle Page Return Detail Return tea: Tax Record	Additional Information Location of Main Source of Income  Cother City Corporation War-wounded Gazetted Freedom Fighter  Herson with Disability  Ferson with Disability  Cium Beretit as a Parent/Legal Guardian of a Person with Disability	ITT0B Requirements Gross Weath over 40,00,000 @ Yes No Own Motor Car? @ Yes No Own Offshore Property? @ Yes No
	Claim tax rebate for investment? (f) • Yes O No Shareholder director of a company? (f) O Yes • No K= Back	Have House Property in any City Corporation? ③ ○ Yes: ● No: IT 108 may not be manaziony. Still want to submit? ④ ● Yes: ○ No Sove Dratt
<	Copyright © 2023. National Board of R	Go to Settings to activate Windows. Revenue All rights reserved. Developed by Synesis IT

Enter Income details and click on "Save & Continue" button.

	Income Details		(Assessment) (ncome (R	lebate) (Expenditure) (Assets & Liabilities) (Tax & P	ayment) (Return View)
ubmission +	Income from Employment Income from Fi	nancial Assets			
ngle Page Return etail Return		1000 million (1997)		e	Add Employment
in Record					
	Employment Type 🕲				
	Select		<u> </u>		
	← Bock			Save Draft → Sav	e & Continue
				Activate Window	
¢		Copyright © 2023. National Board	d of Revenue. All rights reserved.	Go to Settings to active	
٢		Copyright © 2023. National Boan	d of Revenue; All rights reserved.	Go to Settings to active	ate Windows,
¢		Copyright © 2023. National Boan	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
¢		Copyright © 2023. National Boon	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
		Copyright © 2023. National Boon	d of Revenue, All rights reserved.	Go to Settings to active	ate Windows,
•		Copyright © 2023. National Boar	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
×		Copyright © 2023. National Boar	rd of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
¢		Copyright © 2023. National Boon	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
K		Copyright © 2023. National Boar	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows,
×		Copyright © 2023. National Boon	d of Revenue. All rights reserved.	Go to Settings to active	ate Windows.

#### From Regular e-Return Page to eLedger

🗈 Home	Income Details	(Assessment) (Income (Rebate)	Expenditure) (Assets & Liabilities) Tax & Payment) (Return View)
Submission * Single Page Return Detail Return	Income from Employment Income In	m Renf Tax Exempted Income	Add Employment
in Tax Record 4	Employment Type ① Select ← Book		Save Draft:

All of the income heads will be displayed on this page. However, in order to access the eLedger system, the user must first navigate to the "Tax & Payment" page.

This is the "Tax & Payment" section.

e Return ≡			MST. FATEMA KHATU
Home		Reset Calculation	Save
Submission *		5.9°	
Single Page Return Detail Return Tax Record	Have you paid any source tax, advance tax, or any regular tax for 2023-2024 Assessment 1 Ves 🔍 No	ew? ®	
	Payment	Amount	
	Source Tax		0
	Advance Income Tax (AIT)		0
	Regular Tax before Filing		0
	Payment with Return		0 0
	Total Payment		0
<			

The user can view this question on the "**Tax & Payment**" Page after scrolling for a while. If the user has paid any source tax, they must select "**Yes**". However, they won't be able to use the eLedger system if they choose "**No**".

e Return =			MST. FATEMA	
⇔ Home ∞ Submission *		Reset Calculation	Save	
Detail Return	Haive you paid any source tax, advance tax, or any regular tax for 2023-2024 Assessment Year? ♥ ● Yes ○ No Do you need to update your tax payment status? ♥ Ves ● No			
	Payment	Arbount		
	Payment Source Tex	Amount	0	0
		Amount	0	

The second question will show once the user presses the "**Yes**" button. After selecting the "**Yes**" button for the second question once more, the user will be redirected from the Detail Return to the eLedger by the system.



The eLedger system is automatically redirected by the system after selecting the "Yes" button.

Here you can claim all kinds of source tax and AIT. But not every claim can be verified by the system

eReturn system can only verify

- 1. Car AIT
- 2. iBAS ++ Salaried Source Tax
- 3. Sanchaypattra

Other data can be verified by the tax official later while assessment.

Home	वरना Lingli
) Claim Source Tax 👻	eReturn
iBAS++ (Salary)	LEDGER
Rame/11	How you will update your source tax and AIT payments made between 1 July 2023 to 30 June 2024
	Click 'Claim Source Tax' in the menu at the left to update your source tax payments.
Sanchayapatra	Select your source tax category. For example, if you have paid source tax against your IBAS pay bill, select 'IBAS++ (Salary)'.
Others	Input your source tax amount in 'TDS Claim' field and click 'Save' button. Verified source tax amount will display in output lines.
Officia.	If you want to edit any source tax figure in output line, click 'Edit' icon and enter changed source tax amount in 'TDS Claim' field.
Claim AIT 👻	For dropping entire output line of any source tax, click 'Delete' icon.
All on Cat	When you finish the update of all available source taxes, go to 'Tax Payment Status' in the menu to find your verified source tax amount.
All on Car	Select 'Go to eReturn' for going back to eReturn system and complete remaining tasks once you are done with update.
AIT (154)	Guidelines for AIT verification will be added gradually.
✓ Regular Tax (173)	
	Search Option

You can click on any menu what you need to claim the related Source Tax and AIT

Claim Source Tax 💌	Sanchayapatra			Assessment Yea	r: 2024-2025
iBAS++ (Salary) Bank/Fl terest/Profit	Registration Enter Regi	Number stration Number			
Sanchayapatra Others			Reset	Search	
AlT on Car	SL. Name of	Scheme Registration	No. Value intere:	st TDS Claim A	ction
AIT (154)	aL. Name of	scheme registration	nu. vande intere:	st 103 Gam A	Cault
/ Regular Tax (173)		<u>pyry</u>	<u>BEBE</u>		

After filling your data you click on Tax Payment Status

	ayapatra				Assessme	nt Year : 2024-202
	Registration Number					
	Enter Registration Numbe	er 🕐				
	Registration Number is required	It				
			Dented	0.000		
			Reset	ų seard	•	
. I						_
SL	Name of Scheme	Registration No.	Value	Interest	TDS Claim	Action
	SL	Enter Registration Number	Enter Registration Number 🕥 Registration Number is required!	Enter Registration Number 🕥 Registration Number is required!	Enter Registration Number ① Registration Number is required! Reset Q. Search	Enter Registration Number   Registration Number is required!  Reset  Q. Search

You will get a summary of your source tax and AIT here. Click **Go to eReturn** to back to eReturn to complete your submission

<ul> <li>Claim Source Tax *</li> <li>IBAS++ (Salary)</li> </ul>	< Tax Payment Status	Assessment Year : 2024-2025
tankits (denoid/femili)	Particulars	Amount
Sanchayapatra	Source Tax	0 0
Others	Advance Income Tax (AIT)	0 0
AIT on Car	Regular Tax before Filing	0 0
AIT (154)	Payment with Return	0 🕚
✓ Regular Tax (173) ⑦ Tax Payment Status	Total	0
	date tax payment using Menu in left	Done? Go to eReturn

If you have to ay any amount after the return fill-up, Click on Pay Now

Final Payable	Amount
Total Amount Payable	5,000
Total Payment	0
Refundable	0
Payable	5,000
	Pay Now
	Proceed to online return

For Payment you will get various option like Online Banking, Cards, Mobile Banking

Payment Method	
Internet Banking Card Mobile Banking	g
	_

Choose how you can complete your payment and back to eRetun to Submit the retun.

18 | Page

inal Payable	Amount
otal Amount Payable	5,000
otal Payment	0
Refundable	0
Payable	5,000
	Pay Now
	Proceed to online return

### Tax Record and Documents

After you submit you return, Instantly your return certificate you will be shown. You can down Acknowledgement Certificate, Challan, Return from the menu also.

	Regular e-Return	
	Single Page Return	
èt.	Tax Record 🛛 👻	
	TIN Certificate	e Ret Welcome to
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